Faculty Success Activities Reference Table

General Credentials/Expertise	
Personal and Contact Information	General employee information, some fields are editable.
Biography and Expertise	Can update biography, areas of specialization, interest and expertise.
Degrees	DEGREE IS NOT EDITABLE **Pulled from Colleague by CIP code**. Editable: Emphais/Major, Theses/Dissertation Title, Honor/Distinction, Associated Coursework
Graduate/Post- Graduate Training	List training such as internships, residencies, clerkships, post-doc or fellowships.
Licensures and Certifications	List licensures and certifications

Awards and Honors	List of awards and/or honors for which you were nominated and/or received in Teaching, Research Scholarship, Creative Activity and Service Outreach.
	Includes check box to note category (teaching, research/scholarship/creative activity, service).
	National, Regional, State, Local, Institutional Recognition,Honors, Awards
	   Examples: Outstanding Faculty, Outstanding Professional Staff, Outstanding Support Staff
	   NISOD Award Winner

Media Appearances and Interviews	Appearances or interviews on radio, TV, print, Internet, etc.
Professional Development Activities	Institutional Effectiveness Hours: Development in Field of Specialization or related to job and/or departmental responsibilities NOT COURSE OR JOB DUTIES, SUPPLEMENTS DOES NOT SUPPLANT Conference attendance, coursework, seminars, tutorials, workshops, and continuing education that impact teaching or job responsibilities

Faculty Success Activities Reference Table

Career Information	
Professional Positions	Employment experience in academics, private business, clinical, government, or military as it relates to professional career position
Administrative Assignments	Administrative roles such as Dean, Associate Deans, Chair, Director, Coordinator, etc.
Consulting	Specific consulting projects. Consulting experience

Professional Memberships	Captures <u>memberships</u> within professional organizations, associations and societies. **Leadership positions held or other unique activities performed for an organization should be entered under the catagory Service: Professional Service**
	Current and Continued development in the field of specialization
	  ~~Faculty Association President, Faculty Association Member,~~ (enter in Service Category)
	   TCCTA, American Association of Univerisity Professors,
	   TASFAA Member, NASFAA Member, TAIR

Teaching/Mentoring/Student Impact	
Innovation and Development	**May count towards Institutional Effectiveness Hours, if in doubt, check with Director or Division Chair:** Revise or develop new course/curriculum/program, system/process/engagement or other. Improvement of your own courses and also the Curricular offerings of the Department, Program, College: PCT, Aircraft Maintenance, OER Course, OER Program Innovate job/department processes/systems, new method to capture data/develop student engagement
Directed Student Learning (e.g., theses, dissertations)	Directed study, thesis chair or committee, dissertation chair or committee, or doctoral advisory. TIED TO A COURSE (Exception: Thesis/Dissertation Committee Member). Supervision of Specialized Instructional Activities
Mentoring	Direct mentoring of students (any level), colleague, or community one-on-one. NOT TIED TO A COURSE OR JOB DUTY Club Activities not tied to a course or job duty
Scheduled Teaching	All courses/classes taught at SWTJC – **imported directly from Colleague**.
Non-Credit Instruction Taught	**May count towards Institutional Effectiveness Hours, if in doubt, check with Director or Division Chair:** Classes taught which are different than for credit classes. Such as certification, workshops, review of courses, guest lecture, seminar, etc. NOT TIED TO A COURSE OR JOB DUTY EX: Teaching a session on Resolving Conflict, ASL, First Aid/CPR, Canvas Updates, Stress Mgmt

Faculty Success Activities Reference Table

Yearly Advising Summary	Academic/career advisement of students NOT TIED TO A COURSE OR JOB DUTY Do NOT include dissertation, thesIs or individual mentorship here.

Faculty Success Activities Reference Table

Scholarship/Research	
Publications	All publications that are submitted, accepted or published. Publications include articles, books, chapters, conference proceedings, textbooks, magazine pubs, etc. These can be manually entered or imported. Direct participation in Research, Scholarship and/or Creative Activity Articles in Journals, Proceedings, Chapters, Cases, Books, Software, Articles in Progress NOT TIED TO A COURSE OR JOB DUTY
Presentations	Contributions to teaching. All presentations that include oral presentations,conference presentations, posters, demonstrations, keynote, etc. NOT TIED TO A COURSE OR JOB DUTY
Contracts, Fellowships, Grants and Sponsored Research	List of contracts, fellowships, grants, and sponsored research including amount received. (Grants and/or Gifts) Efforts to obtain Internal and external funding for instructional activities, research, scholarship, creative activities, or services. NOT TIED TO A COURSE OR JOB DUTY
Exhibits and Performances	Any demonstration of exhibits or performances in any media. (includes creative media)
Intellectual Property (e.g., copyrights, patents)	Any patent or copyright. (trademarks)
Research and Creative Activity *In Progress*	List of research *in progress:* manuscript preparation, data collection, research design, grant writing etc. Note: If SUBMITTED, information does not belong in this activity heading Direct participation in Research, Scholarship and/or Creative Activity Tied to the catagory of Scholarship/Research

5/13/2022

Faculty Success Activities Reference Table

Service	
University Service	Within SWTJC All committee assignments as members or chair - college wide, or department level. Lead service project within the college Employee Evaluation Workflow Committee, Online Committee, OER Committee Appeals Committee, Technology Committee, Faculty Association President (officer), Faculty Assoc.
Professional Service	Outside SWTJC Activities and leadership positions for professional organizations, committees, board member, advisor, journal editor/reviewer, etc SACSCOC Reviewer AERA SIG Chair
Public Service	Outside SWTJC All roles or service provided within the community and/or government, such as board/committee member/advisor, workshops, educational presentations, etc. LEA Board Member, County Commissioner, Scholarship Committees Non-profits, St. Henry De Osso Family Services Board Member Lead service project - ex:Community Art Installation

Community Partners	Inbound Services
	List of community agencies/business resources are shared to the mutual benefit of the faculty member's department/college/university and the community partner. Resources Exchanged (student internships/practica, human capital, spatial, knowledge, etc.)
	    Convention and Visitors Bureau
	    UMH Mental Health Services Group
	    Regional Law Enforcement Association
	Collaborating with Public officials to bring guest speakers to SWTJC
	Collaborating with communities/entities to pring events to SWTJC campuses and promoting said events

Administrative Data	
Permanent Data	NOT EDITABLE. Includes year of tenure and rank attained, pulls from Colleague. In Progress
Yearly Data	NOT EDITABLE. Role in current year, pulls from Colleague.
Workload Information	NOT EDITABLE. In Progress