



## Course Audit Approval

SWTJC ID#: \_\_\_\_\_ Name (Print): \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### Course Information:

Course Prefix: \_\_\_\_\_ Course #: \_\_\_\_\_ Section #: \_\_\_\_\_

Day/time of course meeting or online: \_\_\_\_\_

**Permission to audit a course must be obtained beginning with the first day of class, from the Vice President of Academic Affairs and followed by payment to the Business Office before submitting approved form to the Registrar's Office.**

- Persons auditing a course will be charged at the same tuition and applicable fee rate as those enrolled for credit; Senior citizens (minimum age, 62) may enroll in courses up to six hours of credit without payment of tuition if class space is available however no more than one course may be audited in any one semester.
- A student completing a course in "Auditing" status may not subsequently petition SWTJC to apply the course credit to any SWTJC credential.
- Audited courses are not recorded on the student's permanent record.

\*Student, Vice President-Academic Affairs and Business Office signatures below must be obtained before submitting form to the Registrar's Office.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Approval:

Vice President – Academic Affairs: \_\_\_\_\_ Date: \_\_\_\_\_

Business Office: \_\_\_\_\_ Date: \_\_\_\_\_

Registrar's Office: \_\_\_\_\_ Date: \_\_\_\_\_