

# Automotive Technology

## Advisory Committee Meeting Minutes

2017 - 2018

<b>CHAIRPERSON:</b> Troy Jones		
<b>MEETING DATE:</b> October 26, 2017	<b>MEETING TIME:</b> 12:00 PM	<b>MEETING PLACE:</b> MSC – Bluebonnet
<b>RECORDER:</b> Vanessa Verjan		<b>PREVIOUS MEETING:</b> November 3, 2016

### MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Aguirre, Miguel Cecil Atkison	Briseño, Richard Auto Zone	Cardona, Josue Cardona's Automotive
Cardona, Issac Cardona's Automotive	Gonzalez, Andy Andy Express	Jones, Troy O'Reilly Auto Parts
Mariscal, Joe Mariscal Trucking	Rattlor, Andy Auto Zone	Sanchez, Chris
Sotello, Tito Cecil Atkison	Zamora, John Auto Zone	

### OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Fernandez, Luis Division Chair	Cano, Raul Automotive Instructor	Lopez, Miguel Automotive Instructor – Dual Credit
Ramos, Carlos Automotive Instructor	Ruiz, Luis CTE Counselor	Sanchez, Damacio Outreach Coordinator
Torres, Michelle Outreach Director	Vargas, Danny Lab Assistant	Verjan, Vanessa Administrative Assistant Applied Sciences/Liberal Arts

### AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 12:11 PM. Administration, faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Carlos Ramos
Appointment/Continuation of New Chairperson	Troy Jones volunteered to be chairperson. Isaac Cardona seconded the motion; All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Luis Fernandez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended.  It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet**	Luis Fernandez

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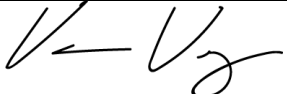
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<p>Reading &amp; Approval of Minutes</p>	<p>Everyone read the minutes. Joe Mariscal motioned to approve; Isaac Cordona seconded the motion. All in favor – Minutes were approved without any changes.</p>	<p>Committee</p>
<p>Old Business:</p> <ol style="list-style-type: none"> <li>1. Incorporation of Mind tap for catalog change</li> <li>2. Continuing of 4DX for retention Instructors</li> </ol>	<p>Carlos explained that the current students are using Mind tap, which allows the student to access their e-book for the course. This software allows the student to access their homework, quizzes, and exams. High School students benefit by not having to carry any additional books.</p> <p>Carlos Ramos shared with the committee that the Department of Automotive Technology received the gold certificate with the help of Connie Buchanan. This year with the help of Division Chair Luis Fernandez, they hope to receive gold again.</p>	
<p>Continuing Business:</p>	<p>None.</p>	
<p>New Business:</p>		
<ol style="list-style-type: none"> <li>1. Review of Technical Programs Dashboard/Comparison of Fall 2016 to Fall 2017 Enrollment</li> <li>2. Evaporative Emission Smoke Machine</li> <li>3. Automatic Brake Flush Machine</li> </ol>	<p>Dashboard information: Fall 2016 first time students: 11 Fall 2016 program enrollment: 67 Fall 2017 first time students: 20 Fall 2017 program enrollment: 61</p> <p>Luis Fernandez informed the committee that with 4DX we are finding ways to retain students. Gradcast is being used to track students to see where are past students are working at.</p> <p>Carlos Ramos shared that he needs an Evaporate Emission Smoke Machine because he is currently having problems with his.</p> <p>It is recommended to use an Automatic Brake Flush Machine, to bleed the system automatically or flush the fluid completely from the vehicle. This is another equipment we are looking into for the program</p>	<p>Luis Fernandez</p> <p>Luis Fernandez</p> <p>Carlos Ramos</p>
<p>Curriculum Decisions:</p>	<p>None.</p>	
<p>Discussion/Other:</p>	<p>Discussion: Danny Vargas asked the committee members what type of training they do. Mr. Sotello responded that it all depends on the shop or dealer. For Chrysler, there are 3 levels of training. After taking all these trainings you can become a master technician.</p> <p>Troy Jones asked what are students our missing when they are applying for jobs. Carlos Ramos responded that they are having a hard time is the background check.</p> <p>Troy discussed how the students lack personal touch. Students need to learn how to answer with style an personal opinion.</p>	

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	<p>Charlie Ramos shared a story with the committee about a student teaching him a new way to check the brakes with a cellphone.</p> <p>Michelle Torres asked what certifications do the High School students take.</p> <p>Miguel answer that the students take four ASE certifications</p> <ol style="list-style-type: none"><li>1. Engine Repair</li><li>2. Engine Performance</li><li>3. Suspension</li><li>4. Brakes</li></ol>	
Adjournment	<p>Motion to adjourn was made by Joe Mariscal. Seconded by Issac Cardona.</p> <p>All in favor, meeting was adjourned at 1:06 PM.</p> <p><b>*Lunch was provided*</b></p>	

RECORDER SIGNATURE: 	DATE:	NEXT MEETING: Fall 2018, unless otherwise notified.
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