

Automotive Technology

Advisory Committee Meeting Minutes

2015 - 2016

CHAIRPERSON: Michael Moos		
MEETING DATE: October 28, 2015	MEETING TIME: 11:00 AM	MEETING PLACE: MSC – Bluebonnet
RECORDER: Vanessa Verjan		PREVIOUS MEETING: October 29, 2014

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Briseño, Richard Auto Zone	Fuentes, Julio Auto Zone	Garza, Jose Auto Zone
Gomez, Lalo	Gonzales, Andy Andy's Express	Mariscal, Joe Mariscal Trucking
Mariscal, Justin Mariscal Trucking	Moos, Michael Mike's Engine Machine Shop	Rodriguez, Adrian Auto Zone
Zamora, John Auto Zone		

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Buchanan, Connie Division Chair of BITS	Cano, Raul Automotive Instructor	Guzman, Johnny Dean of Applied Science
Lopez, Miguel Automotive Instructor – Dual Credit	Ramos, Carlos Automotive Instructor	Verjan, Vanessa Administrative Assistant Applied Sciences/Liberal Arts
Gomez, Cassandra SWTJC Student	Guerrero, Giovani SWTJC Student	Luna, Cristina SWTJC Student
Villarreal, Jose SWTJC Student		

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:26 AM. Administration, faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Carlos Ramos
Appointment/Continuation of New Chairperson	Michael Moos volunteered to be chairperson. Joe Mariscal seconded the motion; All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Connie Buchanan explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.	Connie Buchanan

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	Guidelines were included in packet	
Reading & Approval of Minutes	<p>Everyone read the minutes. Joe Mariscal motioned to approve; Mike Moose seconded the motion. All in favor – Minutes were approved without any changes.</p>	Committee
Old Business:	None.	
Continuing Business:	None.	
New Business:		
<p>1. Review of Technical Programs Dashboard/Comparison of Fall 2014 to Fall 2015 Enrollment</p>	<p>Dashboard information: Fall 2013 first time students: 14 Fall 2013 program enrollment: 41 Fall 2014 first time students: 13 Fall 2014 program enrollment: 72</p> <p>There are a total of 67 students enrolled in the Automotive Technology Program including Dual Credit students. Mr. Ramos has 13 students, Mr. Lopez has 30 students, and Mr. Cano has 24 students.</p> <p>There are a total of six female students enrolled in the program.</p>	<p>Carlos Ramos</p> <p>Carlos Ramos</p> <p>Carlos Ramos</p>
<p>2. Equipment for Automotive Technology</p>	<p>Mr. Ramos talked about needing a new front end alignment machine and A/C recovery system. Carlos asked the committee for any suggestions on equipment</p> <p>Joe Mariscal informed Mr. Ramos to see what services are available on any equipment he purchases from any company.</p> <p>Johnny Guzman inquired about how much an alignment machine would cost. Adrian Rodriguez informed Mr. Guzman that the machines start at about \$3500 and could run higher.</p>	<p>Carlos Ramos</p> <p>Joe Mariscal</p>
Curriculum Decisions:	None.	
Discussion/Other:	<p>Discussion: Mr. Ramos conversed about some of his recent graduates. A few students are at Griffith Ford, another two students are at Cecil Atkission Motors, and two more are at Regency Chevrolet Buick GMC. One of the students, John Allen recently contact me to notify me that he acquired his electrical certificate from Ford.</p> <p>Cindy, a former graduate from the Automotive Technology Program is now a store manager for O'Reilly Auto Parts in San Antonio. Marisol Vasquez has also been working at O'Reilly for a few years, she is also a former student.</p> <p>Exterran, an oil field company, hired three of our students Michael, Joseph and Javier.</p> <p>Mr. Guzman suggested looking for a company that would trade in the current alignment machine and paying the</p>	<p>Carlos Ramos</p> <p>Carlos Ramon</p> <p>Carlos Ramos</p> <p>Johnny Guzman</p>

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	difference toward a newer alignment machine.	
Adjournment	Motion to adjourn was made by Joe Mariscal. Seconded by Troy Mariscal. All in favor, meeting was adjourned at 12:19 PM. *Lunch was provided*	Joe Mariscal

RECORDER SIGNATURE:	DATE:	NEXT MEETING: Fall 2016, unless otherwise notified.
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