

# Child Development

## Advisory Committee Meeting Minutes 2016-2017

<b>CHAIRPERSON:</b> Nadia Ochoa		
<b>MEETING DATE:</b> October 27, 2016	<b>MEETING TIME:</b> 11:00 AM	<b>MEETING PLACE:</b> Bluebonnet Room, MSC
<b>RECORDER:</b> Vanessa Verjan		<b>PREVIOUS MEETING:</b> October 29, 2015

### MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Castillo, Rebecca Kids and Tots Unlimited	Cervantes, Marissa Middle Rio Grande Workforce	Coward, Denise Kountry Klub Daycare
De la Cerda, Mary Kids are First Head Start Seco Mines Center	Garcia, Azalia TMC	Hernandez, Gladys Kountry Klub Daycare
Juarez, Sonia TMC	Leal, Velma TMC	Ochoa, Nadia Kids are First Head Start Seco Mines Center
Vega, Emilia The Seed	Wilson, Dr. Tim Sul Ross RGC	

### OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Betty, Lorie Instructor	Chapoy, Christine Powers & Kirchner Child Development	Garcia, Amada Professional Development Officer
Ruiz, Luis CTE Counselor	Silva, Connie Outreach Coordinator	Suarez, JJ Division Chair of Allied Health & Human Services
Verjan, Vanessa Administrative Assistant of Applied Science/Liberal Arts		

### AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:10 AM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Lorie Betty
Appointment/Continuation of New Chairperson	Mary De La Cerda nominated Nadia Ochoa to be chairperson. Seconded by Sonia Juarez. All in favor; Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended.  It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.	JJ Suarez

# Child Development

## Advisory Committee Meeting Minutes 2016-2017

	**Guidelines were included in packet**	
Reading & Approval of Minutes	<p>Everyone read the minutes. Velma Leal motioned to approve; Marisa Cervantes seconded the motion. All in favor – Minutes were approved without any changes.</p>	Nadia Ochoa
Old Business:	<ol style="list-style-type: none"> <li>1. Review the Technical Dashboard</li> <li>2. Licensure/Certificates</li> <li>3. Child Development Bachelor's Degree started in 2013</li> <li>4. Background Check before internship</li> <li>5. Substituting used for internship hours</li> <li>6. Rural areas reached through SWTJC College Day and school visits</li> <li>7. Contact Lorie Compton or Tim Wilson if looking for employees</li> <li>8. TMC to come and visit students on potential employment.</li> </ol>	Lorie Betty
Continuing Business:	None.	
New Business:	<p><u><a href="#">Review of Technical Programs Dashboard</a></u>            First time enrollment students 2015: 21            All students during semester 2015: 122            First time enrollment students 2016: 26            All students during semester 2016: 121</p> <p>Total Degrees Awarded 2016: 13            Total Certificates Awarded 2016: 21</p> <p>Lorie Compton shared that her goal is to increase the Fall to Spring retention by 81%.</p> <p>Lorie Compton encourages her students to continue their education by trying to receive their Bachelors.</p>	Lorie Betty
I. Study Abroad College trip to Belize	Lorie is planning a trip for this summer to take her students to Belize for seven to ten days. Lorie explained she wants her students to see other cultures. Her students will be working at a local school and childcare facility and they will be working with the children.	Lorie Betty
II. Texas A&M AgriLife Extension Center	Lorie showed the committee the Texas AgriLife Extension Center website. The website provides training for professional development hours. Some of the trainings are free and at the end of the course they will receive a certification of completion.	
III. Children's Learning Institute	Provides free access to the comprehensive, research proven Texas School Ready tools and resources to all school districts, charter schools, Head Start programs, Texas School Ready Participants, and Texas Rising Star Certified providers.	
IV. Texas Early Childhoods Professional Development System	TECPDS supports early childhood professional by providing them with resources and tools to help them meet their professional and development needs.	

# Child Development

## Advisory Committee Meeting Minutes 2016-2017

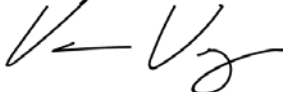
<p>V. Child Care Licensing Adopted Rule Changes</p>	<ol style="list-style-type: none"> <li>1. Chapter 745 Licensing, became effective September 1, 2106             <ol style="list-style-type: none"> <li>a. Background check and fees</li> <li>b. Enforcement action and technical issues</li> <li>c. Definition for licensing, applicants and renewal of permits.</li> </ol> </li> <li>2. Chapter 744 Relating to health and safety requirements and training on the health and safety requirements, became effective September 1, 2016.             <ol style="list-style-type: none"> <li>a. School-Age and Before or After-School programs</li> </ol> </li> <li>3. Chapter 746 Relating to health and safety requirements and training on the health and safety requirements, became effective September 1, 2016.             <ol style="list-style-type: none"> <li>a. Child-care Centers</li> </ol> </li> <li>4. Chapter 747 Relating to health and safety requirements and training and health and safety requirements, became effective September 1, 2016.             <ol style="list-style-type: none"> <li>a. Child-care Homes</li> </ol> </li> <li>5. Chapter 748 and 749 became effective on June 1, 2016             <ol style="list-style-type: none"> <li>a. Trafficking Victim Services for GROs</li> <li>b. Trafficking Victim Service for CPAs</li> </ol> </li> <li>6. Child care Licensing Rules in the Texas Administrative Code             <ol style="list-style-type: none"> <li>a. Child Care Licensing Rules currently in effect can be found in the Texas Administrative Code under Title 40, Part 19, in the following chapters:                 <ol style="list-style-type: none"> <li>i. Chapters 745 consist of rules that clarify general licensing procedures essential to the regulation of all child-care operations and some residential child-care minimum standards rules.</li> <li>ii. Chapter 745 subchapter O consist of rules for independent court-ordered evaluations.</li> <li>iii. Chapter 745 subchapter P consist of rules for the day care administrator's credential program.</li> </ol> </li> <li>b. Day Care Rules:                 <ol style="list-style-type: none"> <li>i. Chapter 743 consist of minimum standards/rules for shelter care programs.</li> <li>ii. Chapter 744 consist of minimum standards/rules for school-age and before or after school programs.</li> <li>iii. Chapter 746 consist of minimum standards/rules for child-care centers</li> <li>iv. Chapter 747 consist of minimum standards/rules for registered and licensed child-care homes.</li> </ol> </li> <li>c. 24-Hour Residential Care Rules:</li> </ol> </li> </ol>	
---	--	--

# Child Development

## Advisory Committee Meeting Minutes 2016-2017

	<ul style="list-style-type: none"> <li>i. Chapter 748 consist of minimum standards/rules for general residential operations.</li> <li>ii. Chapter 749 consist of minimum standards/rules for child-placing agencies.</li> <li>iii. Chapter 150 consist of minimum standards/rules for independent foster homes.</li> </ul>	
Curriculum Decisions:	None.	
Discussion/Other:	<p>Christine Chapoy shared with Lorie Compton that if a student works for a Child Care facility and decides to move to another Child Care facility, they will have to run another background check on the student. The cost of a background check is 2 dollars. The cost for the fingerprint is 42 dollars.</p> <p>Mary De La Cerda asked Lorie if the Certificate or Associate degree is available online. Lorie: Currently we do not offer the entire certificate or Degree online, but there are a few courses that are offered online.</p> <p>Sonia Juarez asked if students can still receive credit for their CDA certificate. Students can receive credit if they have a CDA certificate and a minimum of 6 credit hours at the college to receive 6 college credits.</p>	Christine Chapoy
Adjournment	<p>Motion to adjourn was made by Azalia Garcia. Seconded by Denise Coward. All in favor, meeting was adjourned at 12:37 PM.</p>	Committee

**\*Lunch was provided\***

RECORDER SIGNATURE: 	DATE: October 27, 2016	NEXT MEETING: Fall 2017, unless otherwise notified.
---	---------------------------	--